SHOW MANAGEMENT CO., LLC Booth Layout Grid Instructions

Read before submitting floor plan

- 1. If you are ordering showcases and/or tables a booth layout is <u>required</u>. You must use the cutouts provided for the layout of your booth. Cut and paste the showcases, tables and track lighting according to your order onto your grid. <u>Hand drawn layouts will not be accepted. No exceptions.</u>
- 2. For an accurate placement of your equipment with regards to the booth(s) next to you and behind you, please check the floor plan on our website www.gjx.rocks. You can then see which are your open sides and use that for reference when laying out your booth.
- 3. Fire code requires a <u>minimum</u> of 12" (1 foot) to enter/exit your booth. Make sure your layout shows that.
- 4. Each booth comes with a 6' table that may be exchanged for a 4' or 8' table. The table(s) <u>must</u> be placed on your layout so we can get an accurate count of your tables. Please write FREE on the table.
- 5. If you are ordering track lights from Show Management Co., you must indicate exactly where you want the lights placed around your booth. If it is not indicated, the lights will not be hung and a labor fee will be charged for all track lights hung on-site. The same applies if you order extra steel pipes.
- 6. If ordering a safe from Rob Hyatt, you must use the cutout and add it to your booth layout. Safes are not allowed to be placed on the perimeter of your booth, they must be on the back wall and towards your neighboring booth. If you have a quad, your safe must be placed in the center of your booth.

SHOW MANAGEMENT CO., L.L.C. GJX Booth Layout Grid

No Hand Drawn Layout will be accepted. Use cutouts provided below.

Your layout m	ust includ	de:				
Free Table Tables Counters		Track Lighti Misc. Ste Showcas	el 🗌	*Co	aller thar	
Per fire code yo	u must le	ave at leas	t one fo	oot to e	enter a	nd exit booth.
r		BACK \	WALL			
						8' x 10'
		FRONT	AICLE			Layout Grid Each square is equal to one foot.

Exhibitor: ______Booth (s) : _____

Table Cutouts

No hand drawn booth layouts will be accepted.

6' Table 4' Table 4' Table 4' Table 6' Table 4' Table 6' Table 8' Table 6' Table 8' Table 6' Table 8' Table

Track Light Cutouts

4' Track w/5 lights	4' Track w/4 lights	2' Track w/3 lights	2' Track w/3 lights

Showcase Cutouts

No hand drawn booth layouts will be accepted.

4' Showcase	4' Showca	ase	4' Showcase		Museum Tower
4' Showcase	ase	4' Showcase		Museum Tower	
5' Showcase	Showcas	se	nowcase		
5' Showcase	Showcase 5' Sh			nowcase	
BACK Corner Case FRONT		BACK Corner Cas	se	Corne	ACK er Case
6' Showca	6' Showcase			Tower	
6' Showca	6' Showcase			Tower	
6' Showca	ase	6' Showcase			Tower
Upright See Thru o	Upright See Thru or Wall Case			Tower	

Showcase Cutouts

No hand drawn booth layouts will be accepted.

Boutique Wall/See Thru Case Boutique Wall/See Thru Case Accent Cube

Accent Cube

Boutique Wall/See Thru Case Boutique Wall/See Thru Case Accent Cube Accent Cube

Safe Cutouts

Safe 1

Safe 2

Safe 3

Safe 4

Safe 5

DOOR

Pegboard

Pegboard